

## TANGLEWOOD WEST CLUBHOUSE USE POLICIES

The Tanglewood West Clubhouse is available for complimentary use to Tanglewood West Residents.

A \$200 deposit check is due with the completed request to reserve the clubhouse. This deposit check will be returned to the renter after the event if no damage is done to the clubhouse.

**Due to Covid 19 we now must charge a \$60 cleaning fee to have all surfaces in the clubhouse and kitchen sterilized after your event to ensure it is safe for the next rental.**

***Due to liability reasons use of the clubhouse does not include use of the swimming pool for your guests. Violation of this policy will result in the loss of future use of the clubhouse.***

The clubhouse is often booked back to back so it is imperative that you leave the clubhouse in immaculate condition ready for the next homeowner to use.

We do not have a daily cleaning service that comes into the clubhouse so the following is expected after using the clubhouse:

1. Wipe down all tables and counters
2. Sweep the floor and clean up any spills
3. If extra tables and chairs were used from the storage room, put these items back into the storage room
4. If the kitchen is used, clean the stove and microwave and take any unused food out of the refrigerator

***ALL TRASH MUST BE TAKEN OUT OF THE CLUBHOUSE. DO NOT LEAVE ANY TRASH IN THE TRASH CAN OR ANY TRASHBAGS IN THE CLUBHOUSE. IF YOU PLAN ON USING THE TRASHCAN IN THE CLUBHOUSE, PLEASE LINE IT WITH A TRASH BAG SO YOU CAN TAKE THE TRASH OUT EASILY.***

If the clubhouse is not left in a clean condition the homeowner will be asked to come back and take care of it immediately. If the homeowner fails to clean the clubhouse, an additional cleaning fee will be taken from the \$200 deposit check.

We thank you for adhering to the above out of respect to your neighbors.

Thank you.

Tanglewood West HOA